

IMPORTANT INFORMATION

REGISTRATION FOR RETURNING STUDENT SEMESTER 2, 2021/2022

1) All students are required to go through Semester Registration for Semester 2, 2021/2022.

2) Below are the relevant information and procedures for your attention:

- You are reminded to update your details at eStudent, <https://smpweb.unimas.my/eStudent>
- Kindly inform us if you have been offered a scholarship by sending a verified copy of the offer letter. We shall then provide you with your **reference number** for you to activate your registration status;
- For self-sponsored students, **reference number** will be provided once the semester fees are **fully-paid**
- Student registration will be from **10 - 13 March 2022** via online: <https://estudent.unimas.my/SemesterRegistration>
- Penalty of RM200.00 will be imposed for student registration from **14 - 25 March 2022**. Payment to be made as follows: -

Programme	Methods of payment
Coursework students	1. UNIMAS Edu Sdn.Bhd (Maybank Islamic Berhad: 561239608898) 2. JomPAY <div style="border: 1px solid black; padding: 5px; margin-top: 10px;">Bill Code: 40287 Ref-1: Student Name Ref-2: Matric Number</div>
Research students	Internet Banking/Credit Card via online: https://payportal.unimas.my/epayment/ (online registration can be made immediately after the payment process)

- Please submit proof of payment to Centre for Graduate Studies for further action.



**COURSE REGISTRATION FOR RETURNING STUDENTS
SEMESTER 2, 2021/2022**

- (a) Please be reminded to **register for your courses** after you have completed your semester registration via online:

<https://smpweb.unimas.my/CourseRegistration>

- (b) Students are allowed to add and/or to drop courses from **10 – 25 March 2022 without penalty**;
- (c) Penalty of **RM200.00 for each course** will be imposed for adding and/or dropping of courses with the approval of the Senior Director of CGS from **26 March 2022 – 8 April 2022**.
- (d) Penalty of payment to be made as follows: -

Programme	Methods of payment
Coursework students	1. UNIMAS Edu Sdn.Bhd (Maybank Islamic Berhad: 561239608898) 2. JomPAY <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> Bill Code: 40287 Ref-1: Student Name Ref-2: Matric Number </div>
Research students	Students who want to register for a course after 25 March 2022, must get the approval from CGS to register for the course by sending an email to the following address: i) ekhamie@unimas.my ii) araini@unimas.my iii) beegat@unimas.my

- (e) Please submit your proof of payment to the Centre for Graduate Studies for further action.
- (f) Adding and/or dropping of courses **after 8 April 2022 is not permitted**.

If you have any problem to access the above web-link, kindly email: hotline_citds@unimas.my

If you need to contact CGS staffs, kindly refer the officers in charge of each Faculty/Institute/Centre:

Julianne ak Jeli	581017	jjulianne@unimas.my	FRST, FSSH, IBEC, IHCM
Noryanti Baizura bt Badhi	581017	bnbaizura@unimas.my	FE, FCSIT, FBE,I-Create, ISITI
Ruhayah bt Mohmud	581015	mruhayah@unimas.my	FACA, FLC, FHMS, CALM, IBS
Raini bt Abang	581014	araini@unimas.my	FEB
Affizzah bt Morshidi	581106	maffizzah@unimas.my	FCSHD

Adding/dropping of courses during the penalty period can only be done by student after submitting the receipt of penalty payment to Centre for Graduate Studies.

**CENTRE FOR GRADUATE STUDIES' OFFICE WILL BE CLOSED DURING
WEEKEND AND PUBLIC HOLIDAY**

