



ACADEMIC VACANCY

Universiti Malaysia Sarawak invites qualified and dynamic individuals with an explorative spirit to join its academic team. Applicants are invited to fill the vacancy of **EDUCATION SERVICE OFFICER** as **permanent** staff:

FIELDS REQUIRED

- Chemistry
- Physics

QUALIFICATION

Applicants must hold a Bachelor's Degree in a relevant field from any local institutions of higher learning with Diploma in Education, recognized by the Government of Malaysia, or other recognized equivalent qualifications.

OR

Must hold an Honours Bachelor's Degree in education from local institutions of higher learning recognized by the government or other recognized equivalent qualifications.

OR

Must hold a Masters/PhD degree in a relevant field from any local institutions of higher learning with Diploma in Education, recognized by the Government of Malaysia, or other recognized equivalent qualifications

MINIMUM REQUIREMENT

- Aged above 18 at the time of application;
- Acquired a credit in Malay Language (including a Pass in its Oral Test) at Sijil Pelajaran Malaysia (Malaysian Certificate of Education) level, or an equivalent qualification recognized by the Government of Malaysia (applies for permanent positions only);
- Possess good communication skills in Malay and/or English Language

SALARY

Starting salary is based on qualifications as follows;

Salary Table:

Position	Grade	Qualification	Starting Salary	Annual Salary Increment
Education Service Officer	DG41	Bachelor's Degree in a relevant field	RM2,188.00	RM225.00

Other Benefits:

Other benefits are as follows:

- Regional Allowance/Placement Incentive
- Entertainment Allowance/Civil Service Allowance
- Housing Allowance/Housing Incentive and etc.

APPLICATION PROCEDURES

1. Applicants are required to submit a written application (cover letter), accompanied by curriculum vitae, which include the following details:

- (a) Personal Details
- (b) Contact Details
- (c) Academic Qualifications
- (d) Relevant Experiences
- (e) List of Researches and Publications

2. Applicants who are currently attached to Malaysian government agencies/ statutory bodies/ local councils must submit their applications through their respective Heads of Departments, and such applications must be accompanied with a completed Performance Assessment Report and Service Statement.

3. Application must include a passport sized photograph (non-returnable) and must be accompanied by the following **certified** documents:

- (a) Identification card / Passport
- (b) Birth certificate
- (c) Relevant academic certificates and transcripts (*SPM/Equivalent, Bachelor's Degree, Masters, PhD*)
- (d) Other relevant certificates and documents

and send to:

The Registrar
Universiti Malaysia Sarawak
94300 KOTA SAMARAHAN
(c/o : Recruitment and Organizational Development Unit)
Tel : 082-581000 Fax : 082-581095

or email to: jobs_unimas@unimas.my

Application Period: 7th August 2019 – 23rd August 2019

- Applications which are not accompanied by the documents mentioned above or do not meet the required qualifications set in the advertisement **will not be processed**.
- Applicants who do not receive any feedback within **THREE (3) MONTHS** from the application date may assume that the application is **unsuccessful**.
- For further enquiries, please contact the Recruitment and Organizational Development Unit **082-581000 ext. 1100/1139/1131** or email to: jobs_unimas@unimas.my