

This form is for undergraduate student wishing to apply for a change of final year project supervisor. The form shall be filled before the 2nd week of a new semester.

Instruction:

- Step 1:** Student to Complete Section A and sign with date
- Step 2:** Student to get current supervisor's signature & stamp at Section B
- Step 3:** Student to get new supervisor's signature & stamp at Section C
- Step 4:** Student to get programme coordinator's signature & stamp at Section D
- Step 5:** Submit the form to the department Final Year Project coordinator

A STUDENT

Name in full (use capital letters) : _____

Student Matrix No.:

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Programme: _____

Email : _____

HP : _____

Reason for Change: _____

Student's Signature: _____ Date: _____

B CURRENT SUPERVISOR

Current Supervisor – Print Name: _____

Comments: _____

Signature & Stamp: _____ Date: _____

C NEW SUPERVISOR

New Supervisor – Print Name: _____

Comments: _____

Signature & Stamp: _____ Date: _____

D DEPARTMENT AUTHORITY SIGNATURE

Programme Coordinator - Print Name: _____

Comments: _____

Signature & Stamp: _____ Date: _____
